

School District No. 69 (Qualicum)



REGULAR BOARD MEETING MINUTES

TUESDAY, AUGUST 30, 2016

7:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

ATTENDEES

Trustees

Eve Flynn	Chairperson
Elaine Young	Vice Chairperson
Julie Austin	Trustee
Jacob Gair	Trustee
Barry Kurland	Trustee

Administration

Rollie Koop	Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Assistant Superintendent
Chris Dempster	General Manager of Operations
Karin Hergt	Executive Assistant (Recording Secretary)

Education Partners

Mount Arrowsmith Teachers' Association (MATA)
Qualicum District Principals/Vice Principals' Association (QDPVPA)

1. CALL TO ORDER

Chair Flynn called the meeting to order at 7:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting on the traditional territory of the Coast Salish people and thanked the Qualicum and Nanoose First Nations for sharing their shared territories with the District. She then welcomed everyone to the first board meeting of the new school year.

3. ADOPTION OF THE AGENDA

16-76R

Moved Trustee Gair *Seconded* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes: June 28, 2016
- b. Ratification of In Camera Board Meeting Minutes: June 21, 2016
- c. Ministry of Education News Releases
 - Funding empowers BC parents tackling child behaviour issues
- d. Status of Action Items - August 2016

16-77R

Moved Trustee Austin *Seconded* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of August 30, 2016, as presented.

CARRIED UNANIMOUSLY

5. DELEGATIONS AND PRESENTATIONS

None

6. BUSINESS ARISING FROM THE MINUTES

None

7. TRUSTEE HIGHLIGHTS**Trustee Austin**

- Appreciation for all of the work undertaken by Operations & Maintenance staff over the summer.

Trustee Young

- Extended the appreciation to all District staff who work over the summer months to prepare schools for the arrival of students in the new school year.

Trustee Gair

- Commented he is looking forward to the new school year. He alerted attendees to be on the lookout for some political comments to draw attention to public education and encouraged any potential candidate in the upcoming election to ensure that public education is fully and properly funded.

Trustee Flynn

- Displayed the district's newspaper wrap from July which highlighted the data obtained through the ThoughtExchange process. The newspaper wrap is a valuable tool with which to share information to parents and the community on the work being done by the Board and District staff to support and enhance student learning.

Trustee Kurland

- Commented on a film by Michael Moore (*Who Shall We Invade Next*) which contained interviews with people on the subjects of labour practices in Italy as well as the school system in Finland, which is now rated No. 1 in the world, after eliminating homework and standardized testing, and giving students more autonomy and free time. Trustee Kurland believes North America should emulate that practice so children can be creative and truly become who they aspire to be.

8. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Norberta Heinrichs, President, commented on the following:

- Caution in expecting changes in curriculum and in assessment to be quick and extensive since teachers are still navigating what the recent school reconfiguration brings to the programming and physical space; the need for resources that provide the breadth and depth of the change; recognition of the ongoing needs for teachers to consistently collaborate; and how to incorporate new technology for everyday use.
- Suggested ways in which the changes could be pragmatic, genuine and sustainable by asking the Board to listen to feedback from the teachers and specialists, to support teachers through the change process; follow through on conversations that create the framework; and continue to communicate and determine a technology plan that is sustainable for, and enhances, teaching and learning.
- To apply what the District values for its students to all the workers in the organization; i.e. what has been done to enhance mental well-being and support staff in work-life balance, empathy and networks for support and what could be done in the future?
- Teachers continue to look at this start of the school year with promise, hopefulness and excitement.

9. CANADIAN UNION OF PUBLIC EMPLOYEES (LOCAL 3570)

No Report

10. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

No Report

11. PUBLIC QUESTION (WRITTEN) AND COMMENT PERIOD

None

12. ACTION ITEMS**a. District Staff Flu Vaccinations**

Secretary Treasurer Amos advised that the District has provided this service to its employees over the past several years and 130 employees took advantage of the service last year.

16-78R

Moved Trustee Gair *Seconded* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) approve flu vaccinations to be made available free of charge to employees in School District 69 (Qualicum) for the 2016-17 school year.

CARRIED UNANIMOUSLY

13. **INFORMATION ITEMS**

a. **Educational Programs Update**

Assistant Superintendent Wilson reported on the following district initiatives:

- A series of sessions began on Monday to support teachers on the redesigned curriculum as follows:
 - Science Focus
 - Mathematics Grades 4-12 with Mike Pruner, a high school mathematics teacher from North Vancouver and current President of the BC Association of Mathematics Teachers (BCAMT).
- Administrators met for two days to discuss the new curriculum, communicating student learning and what they can do to support staff.
- Summer school offered course completion and whole courses, including Biology 11.
- Try a Trade Program was also offered over the summer which has led to jobs for some of those students.
- Two large groups of International Students took part in Social Studies 10 and First Nations 11 programs over the summer.
- The District is hosting two sessions on portfolios and communicating student learning - one with FreshGrade and the other with Scholantis – on August 31 and September 1, respectively, where teachers can work with real data.
- The District Resource Centre has reopened and staff at the site is busy preparing resources to be distributed to schools.
- A number of schools were successful in applying for SET-BC grants which will provide the following professional development opportunities in the classroom during the work day.
 - Supporting Teachers in a Diverse Classroom
 - Reading and Writing facilitated by Adrienne Gear.
 - E-portfolio training on Scholantis and FreshGrade at Arrowview Elementary School.
 - Integrating technology in the classroom at Nanoose Bay Elementary School. This grant not only provided learning for the teacher, but also supplied the equipment.
 - Coding at Errington Elementary School
- Springwood Elementary will be continuing with the Laptop Project, which will allow students and teachers to determine how the use of technology within the classroom supports student learning. SET-BC has offered to continue to support the initiative by providing laptop devices.
- Communicating student learning and supporting teachers in the new reporting order. Administrators will be having conversations with their staff to determine ways to increase and improve communication of student learning to parents. FreshGrade and Scholantis are two tools teachers will have the option of using. IN terms of letter grades and percentages, discussions are taking place with MATA as to what that will look like for teachers. There will also be a public consultation to obtain input from parents.

b. **Education Planning Update**

Superintendent Koop reported that he and Assistant Superintendent Wilson have been working over the summer to draft a District version of a Enhancing Student Learning Plan, which will be presented to the Board at its September Board Meeting. The document will provide direction on what the District wishes to

accomplish in terms of the District Strategic Plan, the redesigned curriculum, and communicating student learning.

Senior Staff will continue to visit with schools throughout the year to engage in conversations as to what their students' needs are and how they will be working with those students to provide them with the necessary support. The cycle of the submissions of schools' learning plans will be completed in the spring and by the end of the year, a policy will have been created as to what student learning will look like on an ongoing basis.

A draft version of the results from the most current ThoughtExchange engagement have been received. Some minor revisions are required after which a link will be shared with trustees and participants. Trustees will have the opportunity to engage with staff and analyze the data provided to understand not only what is working for staff and what is working for parents, but also what questions staff and parents are asking regarding the redesigned curriculum. This will inform the Board's financial decision making process as well as policy to ensure the District moves forward in a way that supports learners, teachers, and support staff.

A student-friendly executive summary of the results of the student survey is also currently being drafted.

Superintendent Koop noted that the District is within two years of the shelf life of its Strategic Plan so Trustees and Senior Staff will need to turn their attention this year to what process will be used in the 2017/18 year to revisit the Strategic Plan.

c. Operations Department Summer Work Report

Chris Dempster, General Manager of Operations, expressed his appreciation to all the Operations & Maintenance staff for all of their work over the summer months. He then reviewed the summer work report, contained in the agenda package, of the numerous maintenance and capital projects completed over the summer as well as those that are ongoing.

d. Almost \$15 million will make transportation more affordable and accessible for BC families

Secretary Treasurer Amos spoke to the Ministry of Education's announcement of new funding for districts to make transportation more affordable and accessible for BC Families. As outlined in the memo provided in the agenda package, districts have been asked to submit a transportation plan to the Ministry which includes information about the District's current services, including 2015/16 data (number of routes, numbers of riders, breakdown of types, walk limits) and some narrative on possible issues and further plans. In the interim, the Ministry has asked that any district that is charging fees for eligible riders must cease doing so; however, districts can still charge a fee for courtesy riders. The District will continue to register eligible and courtesy riders in order to organize routes and track ridership. The District currently buses 1721 student of which 1080 are eligible riders.

The Board requested that staff provide trustees with additional information as to whether or not riders, who are in the Errington Elementary School catchment area

and have chosen to attend Qualicum Beach Elementary School after the reconfiguration, are being charged as courtesy or eligible riders.

Trustees also noted that this type of targeted funding does not provide ongoing support for public education. The releasing of \$427,000 does not come close to replacing the \$600,000 the District had to cut out of Transportation from the student geographic locator. Districts need to be careful to do an appropriate analysis and comply with the Ministry requests to eliminate fees for eligible riders; however, this is funding that was previously eliminated, some of which is now being returned to districts.

16-79R

Moved Trustee Young *Seconded* Trustee Gair

THAT the Board of Education of School District 69 (Qualicum) eliminate the charging of fees to eligible riders, effective immediately, with refunds of any fees paid by eligible riders for the 2016/17 school year.

CARRIED UNANIMOUSLY

16-80R

Moved Trustee Gair *Seconded* Trustee Austin

THAT the Board request staff continue to monitor the District's transportation levels and provide a report to the Board at the October Regular Board Meeting as to any further action that may be required.

CARRIED UNANIMOUSLY

14. CORRESPONDENCE ATTACHED

None

15. POLICY

a. Board Policy 4001: Capital Projects – Tendering, Purchasing and Disposal

16-81R

Moved Trustee Flynn *Seconded* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt the revisions to Board Policy 4001: *Capital Projects - Tendering, Purchasing and Disposal* and its attendant Administrative Procedure, at its Regular Board Meeting of August 30, 2016.

CARRIED UNANIMOUSLY

b. Board Policy 4005: New/Repurposed Facilities

16-82R

Moved Trustee Flynn *Seconded* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt the revisions to Board Policy 4005: *New/Repurposed Facilities* and its attendant Administrative Procedure, at its Regular Board Meeting of August 30, 2016.

CARRIED UNANIMOUSLY

c. Administrative Procedure: Rental and Use of School Facilities and Equipment (*Previously Board Policy 4015*)

16-83R

Moved Trustee Flynn *Seconded* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt the Administrative Procedure: *Rental and Use of School Facilities and Equipment*, at its Regular Board Meeting of August 30, 2016.

CARRIED UNANIMOUSLY

d. Administrative Procedure: Sports Grounds and Site Playgrounds (*Previously Board Policy 4026*)

16-84R

Moved Trustee Flynn *Seconded* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt the Administrative Procedure: *Sports/Grounds Areas and Site Playgrounds*, at its Regular Board Meeting of August 30, 2016.

CARRIED UNANIMOUSLY

e. Administrative Procedure: Lasqueti Island Teacherage (Housing) (*Previously Board Policy 4055*)

Chair Flynn noted the deletion of section 3 and a portion of section 4 after second reading.

Trustee Austin expressed concern about the precedence of making significant changes without the members of the Policy Advisory Committee having had an opportunity to review them.

16-85R

Moved Trustee Flynn *Seconded* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt the Administrative Procedure: *Lasqueti Island Teacherage (Housing)*, at its Regular Board Meeting of August 30, 2016.

DEFEATED

The revisions will be forwarded to the next Policy Advisory Committee meeting for discussion prior to being presented again for third and final reading.

f. Administrative Procedure: Security of Property and Assets (*Previously Board Policy 4012*)

16-86R

Moved Trustee Flynn *Seconded* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt the Administrative Procedure: *Security of Property and Assets*, at its Regular Board Meeting of August 30, 2016.

CARRIED UNANIMOUSLY

g. Board Policy 4014: Video Monitoring

16-87R

Moved Trustee Flynn *Seconded* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt Board Policy 4014: *Video Monitoring* and its attendant Administrative Procedure, at its Regular Board Meeting of August 30, 2016.

CARRIED UNANIMOUSLY

h. Board Policy 4100: Sustainable Practices

16-88R

Moved Trustee Flynn *Seconded* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt Board Policy 4100: *Sustainable Practices* and its attendant Administrative Procedure, at its Regular Board Meeting of August 30, 2016.

CARRIED UNANIMOUSLY

i. Rescinding of Policies

16-89R

Moved Trustee Flynn *Seconded* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) rescind the following Board Policies as either no longer being required or having been incorporated into other policies/administrative procedures:

- 4002: Tendering Capital Projects
- 4003: Selection of Project Architect
- 4010: Disposal of Lands, Buildings, Leases, Rights of Way and Easements
- 4012: Security
- 4025: Naming of New Schools
- 4030: Recycling
- 4035: Disposal of School Equipment and Materials
- 4060: Official School Openings

CARRIED UNANIMOUSLY

j. Administrative Procedure: Section 177 - Exclusion Order

16-90R

Moved Trustee Flynn *Seconded* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading to adopt the Administrative Procedure: *Section 177 - Exclusion Order*, at its Regular Board Meeting of August 30, 2016.

CARRIED UNANIMOUSLY

16-91R

Moved Trustee Flynn *Seconded* Trustee Gair

THAT the Board of Education of School District No. 69 (Qualicum) approve third and final reading to adopt the Administrative Procedure: *Section 177 - Exclusion Order*, at its Regular Board Meeting of August 30, 2016.

CARRIED UNANIMOUSLY

16. TRUSTEE ITEMS

None

17. NEW OR UNFINISHED BUSINESS

None

18. PUBLIC QUESTION PERIOD

Trustees/senior administrators received comments and/or answered questions on the following topics:

- Whether Senior Staff will be requesting access to the full amount of the Transportation Funds allocated to the District. Yes.

19. ADJOURNMENT

Trustee Gair moved to adjourn the meeting at 8:04 p.m.

Original signed copy on file

CHAIRPERSON

SECRETARY TREASURER